

# Nebraska GIS/LIS Association Board Meeting

April 18th, 2008

11:00 am

Holiday Inn Convention Center

Kearney, Nebraska

## Officers Present

President	John Beran	Yes
President-Elect	Eric Herbert	Yes
Past President	Paul Yamamoto	Yes
Secretary	Kim Menke	Yes
Treasurer	Eric Kriener	Yes

## Board Members Present

Board Member	Bonnie Schulz	Yes, via phone
Board Member	Chad Kendall	Yes
Board Member	Mike Preston	No
Board Member	Ed Kelley	Yes
Board Member	Steve Cacioppo	No
Board Member	Pat Larson	No

## Others Present

Jim Langtry  
Larry Zink  
Michelle Hill

## Agenda

1. Call to Order
  - Review of agenda; corrections/additions/deletions
2. Review and approval of previous meeting's minutes
3. Financial report
4. Committee report
5. Annual Meeting
6. Elections
7. Other Business
8. Next Meeting(s)
9. GIS Symposium Planning
10. Adjourn

## Call to Order

Meeting called to order at 11:09 by John Beran

## Review and approval of previous meeting's minutes

No additions or corrections to minutes. Ed motioned to approve minutes as read. Eric Kriener Seconded the motion. Motion passed

## **Financial Report**

Two new memberships were added.

Total income for the month was \$70.45

Total expenses were approximately \$407

\$11,507.52 currently in checking account.

## **Cvent**

Eric emailed Cvent a contract for them to review, which was discussed at the GIS/LIS previous meeting. The GIS/LIS Association needs to come up with a number of people attending the symposium. For 200 attendees in the contract, Cvents' charge per attendee is \$9.00. For 225 attendees in the contract, Cvents' charge per attendee is \$8.00. The cost per attendee goes up for everyone over the number in the contract, but the association can call in ahead to raise the attendee number ahead of time to defer this cost. The number the Association states in the contract is the amount the association will have to pay for sure. The contract is based on three years. The year will not start until registrations occur. The website can be set up prior to this for all the postings and advertisements. The association can see the mailing list and download it during the off year and symposium years. Cvent could be used for the year of the symposium but not the year the symposium doesn't occur.

The \$3,300 paid twice over three years will reduce efforts with registration. The association will have everyone's email and address within Cvent. The cost of mailing and printing will be reduced. Last symposium's mailing and printing fees were around \$5,000.

Discussion on what number should the symposium start with for registrants or attendees. Eric H. motioned to use the number of 225 registrants for the symposium and to enter into a contract with Cvent. Paul seconded the motion. Motion passed.

## **Committee report**

No new information to report.

## **Annual Meeting**

Ed K. sent out a draft agenda for annual meeting. Ed reviewed the power point for the annual meeting agenda. There have been 10 to 11 people plus board members respond to the invitation. Breakfast will be offered since the restaurant is not open at this date. Bonnie asked if the information for booking hotel room is on the website. Eric K. will add the link to the website for booking a hotel room.

Suggestion to have a list of the current board members whose terms are not up on next year's ballot for voting in new board members.

Larry Zink will look into association policy issues and ideas and get the information to Ed.

Eric K. will update treasurer's report and provide to Ed. Eric will also create a chart representing the county the GIS/LIS Association members are located and a chart of what type of work place the members represent and provide to Ed.

Ed will update the regional groups proposed slide. Larry would like to get a lead from each region representing the association. Larry will upgrade the regional users group slide and forward to Ed. Norm Small will be added for the Northeast region.

In future events, add upcoming regional group users meetings.

Have a slide that states the board members, whose term continues till next year and the new board members.

Eric K. reviewed the constitution and thought the Association was required to perform mail-in ballots for the first year only. Next year the association will look into an online ballot of some kind.

Draft agenda

John will talk about nominees for board. If Paul is present he can also do this.

Membership feedback – current president

Future events – current president

Times for the annual meeting.

Breakfast at 9:00

Meeting starts at 10:00

Lunch 11:30-1

Presentations 1:00

Break/raffle – backpacks left and t-shirts from symposium. Everyone will bring whatever is left over from symposium to offer as door prizes.

Ed has a box of backpacks. Bonnie has shirts to bring.

Promote helping with the Symposium Planning Committee at the annual meeting.

Are there any issues with vendors having board member positions on the GIS/LIS Association? Larry suggested a discussion on this at the annual meeting. Marcus Tooze, a vendor was president in the past. Currently the board has no bylaws or constitution against a vendor serving on the board. There is something in the bylaws or constitution on not missing more than two meetings. Remember calling in is the same as attending the meeting. President elect is Mike Preston.

Chadron Chamber of Commerce items will be handed out at the annual meeting.

Michelle will look into items from Kearney to promote the next symposium. She will notify Ed of her findings.

Eric K. will update the web information on the annual meeting.

Eric K. suggested the next symposium being held at LaVista. The Association needs to look into LaVista and the Cornhusker as two options for the next Symposium. LaVista will be operating this summer. It was agreed, the association will start looking for the next location of the Symposium.

April is a good month for the symposium due to students still being around.

### **Next Meeting**

Annual Meeting

May 20th, 2008, 9:00 at Fort Robinson State Park

### **Adjourned**

Meeting adjourned at 12:05.

Kim Menke

Nebraska GIS/LIS Association Secretary