

## Nebraska GIS/LIS Association Board Meeting

Nov 30<sup>th</sup>, 2007

10:00 am

Grand Island City Hall

### Officers Present

President	John Beran	Yes
President-Elect	Eric Herbert	Yes
Past President	Paul Yamamoto	Yes
Secretary	Kim Menke	Yes
Treasurer	Eric Kriener	Yes

### Board Members Present

Board Member	Bonnie Schulz	No
Board Member	Chad Kendall	Yes
Board Member	Mike Preston	No
Board Member	Ed Kelley	Yes
Board Member	Steve Cacioppo	Yes via phone
Board Member	Pat Larson	Yes

### Others Present

Jim Langtry via phone

Larry Zink

### Agenda

1. Call to order – review agenda; corrections/additions/deletions
2. Review and approval of previous meeting's minutes
3. Financial report
4. Committee reports
5. Association insurance
6. GIS Symposium chair
7. Lincoln/Omaha GIS Users meeting report
8. GIS Day report
9. Sponsor for MAGIC
10. Other Business
11. Next meeting(s)
12. Adjourn

### Call to Order

Meeting called to order at 10:23 by John.

### Review and approval of previous meeting's minutes

The following are corrections to the previous minutes. Steve stated, under Financial report, his wife's cousin works in accounting not wife.

Ed K. stated, under Committee reports, the board met in Scottsbluff not Chadron. Motion made by Paul to approve revised minutes. Seconded by Steve. Motion Carried.

### **Additions to agenda**

Larry added a discussion about regional meetings.

Larry also added a discussion on submitting nomination(s) to magic for awards.

Eric H. added a discussion on the annual meeting.

### **Financial Report**

Eric K. reported \$13,259.92 in checking and \$38,259.92 total.

John stated that the association may need to file amended tax returns. The tax free association was based on an initial application for the first four years of the organization. Jim and Eric K. will get together to discuss the next steps to be taken. Paul stated to look into hiring an accountant. Eric replied that they will look into hiring an accountant for filing amendments and/or future tax filings.

Ed wondered if Eric got anything back from Wells Fargo about the cancelled credit card. Ed said he asked for a confirmation on the cancellation of the credit card. Eric hasn't heard anything from them about the card being cancelled.

Steve left at 10:30

### **Regional meetings**

Larry is in the process of submitting a grant to FGDC for help with the costs of regional meetings. Jim and Larry have discussed several ideas. Larry gathered several maps on splitting Nebraska into regions. He decided upon the Nebraska Association of County Officials (NACO) regions. There are five regions. The association can base their educational meetings on these five regions. Larry thoughts are to have a series of two meetings. The first meeting would consist of an overview of GIS and what is available from local and state government. After completing the first meeting, create a survey to look at needs for local data, GIS, data sharing, etc. One option of gathering information is through ROMONA. The second meeting would be targeted on the outcome of the survey. Kansas has done some workshops similar to this. For attendance at the meetings the association can reach out through NRDS, NACO, league of municipalities, city and county offices. Assuming the FGDC grant comes through, lunch can be provided at the meetings with the grant dollars. What is the GIS/LIS association roll in these meetings? Larry thought the association could be a good place to gather presenters, endorse the meetings, gather ideas for the meetings and over all help with the program. Lay out the meetings so that the symposium can build from them. If the grant doesn't go through, still need to look into having one meeting and possibly both meetings. Another target is to talk to state agencies about working together in similar areas such as natural resources to find similar needs. The grant maximum dollars is \$50,000. Estimated time for meetings is

mid year 2008 for first meeting. Late fall of 2008 for second set of meetings. At the second meeting, gather interest for presenters and assemble ideas for presentations and short courses for the 2009 symposium.

The association needs to make use of existing organizations like NRD, NACO and League of Municipalities to help out with the meetings.

Ed suggested at the next GIS/LIS meeting to have an outline of steps for the regional meetings.

### **Association Insurance**

The association insurance was due yesterday. The total is approximately \$1500. The insurance company notified Jim. The association will not get a bill unless they request one. It is best to keep renewing every year and not stop and renew when we need it. As a policy, renew the insurance until the association cancels it. Motion made by Paul and seconded by Eric H. to pay the insurance every year until association decides to cancel. The treasurer can pay the insurance without a board approval. Motion passed. Jim will get appropriate information to Eric K.

### **Sponsor for MAGIC**

Jim mentioned MAGIC gives a complimentary pass to the conference with a paid sponsorship to MAGIC. MAGIC has asked if Eric K. can sit on a panel discussing GIS certification. Eric is going to talk to his supervisor to see if he can participate in the GIS panel at the MAGIC Conference. The association is willing to give Eric the complimentary pass with their sponsorship to the MAGIC Conference. Paul motioned to approve sponsorship to MAGIC Conference at a cost of \$250. Eric K seconded. No discussion, motion carried.

### **GIS symposium chair**

Jeff wants to co-chair the symposium but time is an issue. Is there anything the association could do to assist him? Suggested the co-chairs let the sub-committees make decisions to shorten meetings. The meetings can be more reporting and less decision making. Sub-committees also put a lot of time into the program. John will officially follow up with Jeff. Pat with Michelle's assistance has volunteered to be co-chair for the 2009 Nebraska GIS Symposium. Mike S. and Eric met with Pat and Michelle and shared experiences, notes, etc. that Mike had from the last symposium. This will give the new co-chairs time to address the issues. Jim has information from Kearney for the 2009 Symposium. Jim said the dates are set at the hotel for the Symposium. John suggested to follow-up with Kearney again. Jim will scan Kearney information and get to Pat, John and Eric. Mike will get notes from 2007 symposium to association.

### **Lincoln/Omaha GIS Users meeting report**

Ed reported the meeting covered ESRI's production line tool set. Lincoln had approximated 25 in attendance and Omaha had approximately 8.

## **Website**

Additions to the symposium website: Put symposium presentations out on website. Eric will look at web page to start making updates.

How many people are signed up for the various forums offered through the website? There are currently around 60 people signed up for the forums and 80 people signed up for the Newsletter. Paul mentioned that most people don't register on a forum until they have a question to post. There may be more people viewing it.

## **GIS Day report**

Ed sponsored a GIS day event. He was pleased with the outcome of the event. They targeted ESRI users in the DOR agency. They had six presenters and live demos. They invited several division heads. They are going to have an article in the agency newsletter. They recorded the sessions and have them available on DVD for anyone who could not make it.

Chad, Jim, and John went to the Norfolk GIS Day event. The morning was oriented towards elementary kids. They were grouped into 5 or 6 groups. Some of the events they had were a GPS scavenger hunt, "Why GIS is Important to You", hurricane tracking, and GIS Jeopardy. The afternoon session had 30 plus people present. Some of the presenters were Monica Wilber from ESRI on What is GIS; Tylr Naprstek from Upper Elkhorn NRD on GIS in Water Management; and Tom Cassidy from Lincoln Police Department on GIS in Law Enforcement. There were various handouts including t-shirts. The program went smoothly and was entertaining. Look at Norfolk for ideas for symposium.

Larry went to a GIS training course taught by Sonja Sebree. There were around 15 or 16 people in the class. The class was at Southeast Community College. It is a good idea to hold classes at community colleges and get them more involved in GIS training. If there is local training available, the costs are kept at a minimum with no travel or hotel costs. Get the word out so people needing the training are aware of the classes being taught.

Look into basic GIS training courses before the symposium. Currently have a four hour GIS course before the symposium.

Jim L. left at 11:51

## **Annual meeting**

Eric H. contacted Sandy at Chadron. Eric H. got list of places to hold the meeting. Estimating minimum of 20 people and maximum of 50 attending the meeting. Parking is an issue at the college. No date set for this meeting

currently. Date range for meeting is sometime in May on a Tuesday or Wednesday. The current officers terms end at next annual meeting. Look into the opportunity to have the panhandle regional meeting at the same time. Eric will check into having the meeting on Tuesday, Wednesday or Thursday between May 12 and May 19<sup>th</sup>.

Meeting room considerations include, overhead projector, food, and internet access. Major cost will be food. Some of the places looked at so far include, Best Western, Country Kitchen, Motel 6, Chadron State Park and Fort Robinson. Lunch can be provided by GIS/LIS association or by FGDC grant (if approved). Eric will email everyone information on annual meeting before the next meeting. Need to send out an announcement of the Annual meeting in Chadron

### **Other Business**

Eric will gather information on the upcoming meeting dates and post on website. Kearney, Lincoln and Omaha will be the next places to meet. Larry will get Eric the meeting dates for GIS steering committee.

Need to send out Nominations for board.

Magic awards Discussion

Nominations were due today. There is a web form to fill out. The following are categories.

- GIS Outstanding Coordination
- GIS Outstanding Service
- GIS Outstanding Innovation

### **Next meeting(s)**

Jan 11<sup>th</sup>, 2008, 10:00 Lincoln. Ed will check roads meeting room for availability.

### **Adjourned**

Meeting adjourned at 12:21.

Kim Menke  
Nebraska GIS/LIS Association Secretary