

**GIS/LIS BOARD MEETING MINUTES**  
**MARCH 24, 2004**

(Highway Commission Room – Department of Roads)

**Attendance:**

Doug Steinke	Central Platte NRD, Grand Island
Gail Knapp	Omaha Planning Department
Paul Yamamoto	Department of Environmental Quality
Susan Myers	M.C. Schaff & Associates, Inc., ScottsBluff (Phone Conf. Call)
Andy Bishop	U.S. Fish and Wildlife, Grand Island (Phone Conf. Call)
Bonnie Schulz	Northeast Community College, Norfolk
Larry Zink	State GIS Steering Committee
Jim Langtry	Lancaster County Engineer's Office
John Beran	Nebraska State Surveyor's Office
Marcus Tooze	GIS Workshop, Inc.
Rose Braun	Nebraska Dept. of Roads
Ed Kelley	Nebraska Dept. of Roads

**Agenda:**

- 1) February Meeting Minutes
- 2) Financial Report
- 3) Web Site Updates
- 5) Elections
- 6) Constitution and Bylaws
- 7) Annual Meeting - Hastings
- 8) 2005 Symposium
- 9) Other Business

**President, Doug Steinke called the meeting to order at 10:00 AM.**

**Approve February Meeting Minutes:**

A motion was made and seconded to approve the February meeting minutes as written.

**Financial Report:**

John reported that there was income of \$1.25 interest, \$305.00 for new memberships and expenses of \$100.00 Rental fees, \$250.00 for Symposium Sponsorship and \$45.76 for Web Hosting leaving a -89.51 balance for the month, but there is a combined savings and checking account balance of \$25,381.91.

**Web Site Update:**

Binary.net is the new web site host and is up and running. *John has added a yahoo calendar feature and will email board members the logon and password. Bonnie will write a note about the NE Users Group for the website.*

### **Elections:**

Before today's meeting, the board stuffed 278 envelopes containing ballots, bio's of nominees, and the agenda for the May Annual Meeting in Hastings. ***Ed Kelley will collect the returned ballots and give the information to Doug so he can send out appropriate letters to the new officers and new board members.***

***John will send out a membership renewal letter and registration notice for the Annual Meeting in Hastings around April 10<sup>th</sup>. John will give Marcus the registration numbers by May 10<sup>th</sup>.***

There was discussion about if a membership directory is necessary. Last time, the printing costs were around \$350.00, and there are some left over. Three ideas for types of directories were brought up; 1. a printed booklet, 2. website location with special password, or 3. print a directory on demand when requested. ***It was decided that John will have 50 copies of the directory at the 2004 Annual Meeting and it will be made known that copies will be available electronically upon request.***

### **Constitution and Bylaws:**

Paul handed out the proposed changes. A motion was made and seconded to recommend the incorporation of these proposed constitution amendments. ***Paul will strike out the current language to be changed and underline the changes to the proposed language and he will send these changes to the board for their review.***

It was decided that every January the Constitution and Bylaws would be addressed for possible changes and to make sure the board is following the rules. ***The Secretary will be responsible for keeping a current copy of the Constitution and Bylaws. John will also post an up to date copy on the web site.***

### ***Annual Meeting – Hastings:***

The Annual Meeting will be held at the Central Community College, 220 North Hastings Street, Hastings, NE on Monday, May 17, 2004. The Association Meeting will be held at 10:00 AM followed by a speaker that Doug has lined up. Lunch will be provided on site in the cafeteria. At 1:00 PM Jane Morris is scheduled to speak about the city GIS system. At 2:00 PM there will be a 2005 Symposium planning meeting.

***John will have registration forms for people attending, that did not register in advance and he will have flyers available, announcing the 2005 Symposium.***

***At the 10:00 AM business meeting, Paul will hand out the proposed amendments that will be voted on.***

***Doug will get the power point from Ed that was used at the last Annual Meeting and Doug will update it. Doug will bring a projector.***

It was reported that there are plenty of left over shirts, hats, notebooks and note pads to raffle off. ***The Board members attending MAGIC will ask ESRI and Intergraph representatives if they have any items for us to raffle off at our Annual Meeting.***

**2005 Symposium:**

The Symposium date has been set for May 24 – 26, 2005 at the Cornhusker Hotel in Lincoln. Jim handed over the history file for Symposium planning to Bonnie, this year's chairperson.

**Other Business:**

Bonnie suggested having a 2005 GIS/LIS Symposium flyer sent to the MAGIC planning committee to be included in their registration packets at the convention. *Bonnie will call the contact person for MAGIC to find out the date they will be putting packets together.*

John reported that there have been 5 nominations for the awards. It was decided that they all are winners. *Doug will notify the winners see if they will be present at the Annual Meeting. Jim will gather information on ideas of awards.* A decision will be made on what the awards will be, at the next meeting.

Larry is forming four working groups and asked for volunteers for a FSA DOQQ Group, Street Address Database Group, Standards for Land Records Modernization Group, and an Enhanced Geospatial Datacenter for Nebraska.

Meeting Adjourned at 11:15 AM. The next meeting will be at the Lower Platte North NRD in Wahoo on April 28 at 10:00 AM.

Respectively Submitted,



Rose Braun  
Nebraska GIS/LIS Association Secretary