

November 5, 1998

Attendance –

John Beran - SSO
Jim Brown - SSO
Scott McIntyre - Omaha Public Works Department
Dennis Wilson - Omaha Public Works Department
Mahendra Bansal - NRC
Jim Merchant - CALMIT
Jim Lacy - CALMIT
Jim Langtry - Lancaster County Engineer's Office
Scott Richert - Lancaster County Assessor's Office
Larry Zink - State GIS Coordinator

Purpose of meeting

Jim Merchant brought the meeting to order for discussion of GIS/LIS Association development, and to continue planning for the 1999 Nebraska GIS Symposium.

Association meeting comments

Jim Merchant distributed bylaws to the MidAmerica GIS to Scott Richert and Jim Lacy for possible use in the GIS/LIS Association.

Jim Lacy updated the group on the status of the Association constitution and bylaws. Jim Lacy mentioned that the constitution and bylaws are currently being written and that the writing duties have been split with Scott Richert writing the constitution and Jim Lacy writing the bylaws. Jim indicated that a draft of the constitution and bylaws will be available for review at the next meeting.

Larry Zink asked when the board of directors will be selected. Jim Merchant suggested that the constitution and bylaws should be written first. Scott McIntyre indicated that the board was probably sitting here at the table. Jim Merchant mentioned that the planning committee should recruit possible directors from outside the room.

Scott Richert raised a question about the possibility of the Association having an Executive Director. The planning committee indicated that the Association will **not** have an Executive Director. Scott also asked whether the Association should consider affiliate associations. Jim Brown indicated that affiliate organizations may not be an issue now, but that it maybe useful keep the affiliate language in the constitution and bylaws for use in the future.

Symposium meeting comments:

Jim Merchant distributed and provided a status of the 1999 Nebraska GIS Symposium. The overview included the following agenda items:

- Conference Planning Committee
- Other Volunteers
- Conference Theme
- Anticipated Audience
- Conference Objectives
- Costs
- Income/Fees
- Proposed Co-Sponsors
- Planning Schedule
- Short Courses/Workshops Topics
- Possible Concurrent Session Topics
- Commercial Exhibitors
- Non-Commercial Exhibitors

Jim Lacy volunteered to create a list serve for the symposium planning committee.

There was considerable discussion of the conference fee structure including the cost of workshops, commercial and non-commercial fees, benefactors and advocates. The following fee structure was agreed upon by the group:

Conference registration

\$95 for early registration
 \$130 for late registration (after April 1)
 \$25.00 for students

Workshops - included

Complementary membership in Nebraska GIS/LIS Association for 1999 included

Refund policy: Refunds available up to April 1, 1999

Vendor exhibitors - includes 8' x 8' booth, sign, 1 registration

\$200 (early registration)
 \$250 (late - after April 1)
 Add \$100 to be listed as a co-sponsor (benefactor)

Non-commercial exhibitors - includes 8' x 8' booth, sign, 1 registration

\$150 (early registration)
 \$200 (late - after April 1)
 Add \$100 to be listed as a co-sponsor (benefactor)

Co-sponsors (benefactors) - includes 1 registration

\$200 (prior to April 1)

Co-sponsors (*advocates*) - name of organization listed in conference program

No cost

Larry Zink volunteered to contact potential co-sponsors and asked for any additional contacts.

Scott McIntyre asked whether there was a need to obtain a contract to allow access to the funds raised by the Symposium. Jim Brown indicated the 1996 Symposium was based a gentlemen's agreement and that would most likely be the case here. It was the understanding of the group that proceeds of the symposium would be utilized for the operation of the Association. Larry Zink offered to bring up this issue at the next State GIS Steering Committee meeting.

Jim Merchant mentioned that he would get together with Ed Kelley regarding possible instructors for the various short courses and workshops.

Jim Langtry suggested the use of the county/city computer training center for a possible Arcview training venue.

Other Business

Jim Merchant mentioned that a GIS/LIS Association and GIS Symposium article has been written for the next issue of the Nebraska GIS Update.

Next meeting

The next meeting is scheduled for December 10, 1998 at 1:30 p.m. in the Conference Room of the State Surveyor's Office, located at 555 N. Cotner Blvd., Lower Level, in Lincoln.

Meeting minutes

Minutes submitted by Scott Richert, Lancaster County Assessor's Office.